



STATE SCHOOLS

**2021 / 2022**

Enrolments for  
schools and extra-  
curricular services

# Bienvenue à l'école publique

*You will soon be enrolling your child in school for the first time, or moving him/her to another school. If you would like to benefit from extra-curricular services, in particular before and after-school clubs and the municipal catering service for lunches, this brochure contains all the information you need to know about **how to enrol your child and the list of documents to be provided.***



## To enrol your child in a school in Nantes for the first time

As of 15 February, arrange an appointment with the Head of the school for your district in order to submit your enrolment application. You must bring your family record book (Livret de famille), your child's health record (Carnet de santé), your "CAF de Loire-Atlantique" family welfare registration number and proof of address (home insurance certificate for your current address dated less than three months ago or, failing that, your last rent-payment receipt from a social-housing landlord or a provisional purchase agreement).

If you wish to enrol your child in a school other than the one designated for your district, you must ask for a form from the Department for School and Extra-curricular Services (Service accueil scolaire et périscolaire).

If you arrive during the summer holidays, please contact the Department for School and Extra-curricular Services which takes enrolments from 7 July to 20 August. Tel. +33 (0)2 40 41 94 42.

Please note: City of Nantes Education Department (Direction de l'Éducation de la Ville de Nantes): Le Nantil - Bâtiment D - 1, rue Célestin Freinet - 44200 Nantes, France.



**Have you moved?  
Are you changing schools?  
Have you just arrived in  
Nantes?**

**Note! You must provide the new school with a "de-registration certificate" from your child's previous school.**

Do you wish to send your 2-year-old child to school?

There are specific conditions that must be fulfilled for a child born in 2019 to be received in the early pre-school section. For more information, please check with the Head of your district school. In the schools that are part of the "priority education network", all 2-year-olds are accepted within the limits of the school's capacity.

**In Nantes, the school week covers 4.5 days: Monday, Tuesday, Wednesday morning, Thursday and Friday.**

To find out the designated school for your district:

**NANTES  SERVICES.FR**  
"Education" section



# Extra-curricular services in the state schools in Nantes

**T**he City of Nantes offers extra-curricular services in the morning before school, at lunchtime and in the evening after school. Committed to the same, common educational objectives, the professionals who supervise the children during these periods are attentive and permanently on hand to respond to the children's needs.

The City has commissioned the Léo Lagrange Ouest association to manage and coordinate the extra-curricular services in state schools. The association employs dedicated youth workers who supervise the children alongside the teachers and specialised pre-school workers (ATSEM\*).



## Morning: before school club

Monday, Tuesday, Wednesday, Thursday, Friday

This is organised in all schools one hour before the opening of the school. Children can take part in fun activities and games during this leisure period. Breakfast can be served to the children, depending on their arrival time.

## Midday supervision service

Monday, Tuesday, Wednesday, Thursday, Friday

The midday supervision service includes the school lunch-time. In the period between classes at midday, children can also take part in educational activities. The youngest children have a nap.

Alternative meals can be served to children with food allergies, at no extra cost to the family. Please report any allergies during the enrolment process. Information: +33 (0)2 40 41 90 39 (City of Nantes School Health Service).

The midday extra-curricular service on Wednesday lasts half an hour after class and does not include lunch.

*\* Agents territoriaux spécialisés des écoles maternelles (Specialised territorial pre-school workers)*

On Wednesday afternoons and during school holidays, supervised leisure activities are provided by the Accoord association. The association has its own specific enrolment formalities.

Further information at [www.accoord.fr](http://www.accoord.fr)



## The evening after-school club Monday, Tuesday, Thursday, Friday

Free until 4:30 pm; it is available in all schools until 6:30 pm.

- from 4.30 pm to 5.30 pm, the reception is closed and children are not allowed to leave during this period.
- from 5:30 to 6:30 pm, children can be picked up at any moment.

**In pre-school, two types of supervision services are available:**

- a day-care type service, from the end of the class until 4:30 pm; free of charge,
- an extra-curricular service for children staying after 4.30 pm; fee paying. This supervision service is divided into two parts: a time to relax and have a snack (to

be provided by you), a period of individual or group activities (games, stories, etc.).

**In primary school, the supervision service is adapted to each school, according to the needs of the children, the number of pupils and the premises. It is generally split into three periods:**

- a period to relax and have a snack (to be provided by you);
- a period of educational activities. Some schools may offer workshops involving the children's regular participation;
- a personal work period, during which the children receive help from the supervising staff.

## Conditions concerning the use of extra-curricular services

When your child is enrolled in the school, he/she can attend the extra-curricular sessions (morning, midday and evening) that suit your schedule, on a regular or occasional basis.

However, this flexible system still requires you to provide a minimum amount of information. Every morning, you must tell your child's teacher if he/she will be attending the midday supervision session (including Wednesdays, 30-minute session from the end of class) and/or the evening after-school club. Enrol your child for the evening after-school club regardless of how long you may need the service for.

Children who are not enrolled cannot be looked after by the extra-curricular supervision staff, except in cases of force majeure.

Each fee-paying session (morning, midday and evening, except Wednesday lunchtime) is billed at a flat rate based on your "family quotient" (quotient familial), regardless of your child's arrival and departure times. You will be given an extra-curricular information sheet by the Léo Lagrange Ouest association, which must be completed at the beginning of the school year.

# Extra-curricular services



## Your fee-rate file

Enrolment for the extra-curricular services is done at the same time as the school enrolment.

Following the enrolment, the City of Nantes will send you (in August) a file to be completed concerning your fee rate; this must be filled in and returned to the City Hall if you intend to use the extra-curricular services. This file, which enables our staff to determine your fee rate, can

also be completed directly on **metropole.nantes.fr**.

We recommend you complete the file even if you do not plan to use these services immediately. You may indeed need to use the service from time to time during the school year. Unless you specify otherwise, your file is automatically renewed for the duration of your child's schooling.

## THE INFORMATION THAT MUST BE SENT WITH YOUR FILE IN AUGUST, DEPENDING ON YOUR SITUATION:

### You receive family allowance (CAF) benefits:

- You have a "family quotient" established by the "CAF de Loire-Atlantique"; please send us your CAF registration number.

**⚠ CAF information: Note! Don't forget to get your file transferred to the "CAF de Loire-Atlantique" if you have just arrived from another département.**

*Your family quotient is calculated based on this information. It is used to determine the fee you will be charged. The 2021 family quotient is calculated on your 2019 income. It is valid from January to December. However, if your family situation changes and impacts your resources during the year, such factors can take this into account (dismissal, serious illness, death, separation, birth or arrival of a child).*

### You do not receive family allowance (CAF) benefits:

- Your 2020 income tax notice (relative to your 2019 income). Families covered by the Mutualité Sociale Agricole should provide their family quotient certificate.

# FEES



The fees for the morning and evening supervision services are the same. There is a rate applied to each family quotient, which varies between €0.37 and €3.09 per child.

The midday service includes the lunch-time meal, the supervision and the activities between classes, over a two-hour period in total.

The fees range from €0.85 to €6.16 per child. The average real cost of this midday service is actually €16.81. The difference between the real cost and the fee charged is covered by the City.

**Note:**

*These fees are applicable until 31 December 2021. They will be reviewed as of 1 January 2022.*

Examples of Family Quotient	2021 fees	
	morning/ evening	midday
440	0.37	0.85
556	1.02	2.37
626	1.43	3.34
770	1.82	4.14
930	2.12	4.78
1200	2.29	5.16
1463	2.47	5.53
1762	2.59	5.72
2100	2.72	5.93
2500	2.98	6.09
2600	3.04	6.13
2700	3.09	6.16

## Calculate your rate

Using your Family Quotient\*, you can calculate your rate on the City's website, NANTES SERVICES.FR ("Education" section) which has a fee simulator.

\* If you do not know your Family Quotient, go to the CAF website [www.caf.fr](http://www.caf.fr) or call 0 810 25 44 10.

## Special Cases

- The maximum rate is applied to children who do not live in Nantes.

Children living in Carquefou, Saint-Étienne-de-Montluc and Saint-Herblain benefit from the Nantes rate, since these municipalities have signed an agreement with the City of Nantes.

Nantes-based families with children enrolled in private schools in Nantes may be entitled to an allowance for lunch fees, depending on their resources.



**NANTES**  **SERVICES.FR** 

## Create and keep track of your extra-curricular services file:

- create your fee-rate file during the year
- manage your file (modification of contact details, request or deletion a direct debit order)
- simulate your fee rate
- pay your bill

## Download Nantes dans ma poche!

Thanks to the City of Nantes' app, you have access to more than 20 practical services and information about your child's school: the menus served in the canteen as well as any disruptions due to strikes or the health crisis.



ALL NANTES 02 40 41 9000  
[metropole.nantes.fr](http://metropole.nantes.fr)



### Contact us

By sending a letter to Hôtel de Ville de Nantes (Nantes City Hall)  
2 rue de l'Hôtel de Ville - 44094 Nantes Cedex 1, France  
General-public reception desk 29 rue de Strasbourg - 44000 Nantes, France